**AGENDA**

**September 18, 2025**

**10:00 a.m.**

**House Room B-205, Second Floor**

**General Assembly Building**

**Richmond, VA**

1. Call to Order
2. Introduction of Members
3. Statement from the Chair
4. Presentation: Review of the Proceedings of the Research and Analysis Subcommittee – *Trevor Merrion, Senior Associate, Division of Legislative Services*
5. Member Discussion
   1. Determination of work plan and next steps
   2. Review of project coordinator job description
   3. Hiring process
6. Public Comment
7. Next Meeting
8. Closing Remarks and Adjournment